



City of Jasper
200 Burnt Mountain Road
Jasper, GA 30143
 MINUTES | WORK SESSION
 Thursday, January 23, 2025, 6:00 PM

MEMBERS PRESENT

Mayor Kirk Raffield
 Folsom C. Proctor
 Jim Looney
 Brandon Hannah

STAFF

Brandon Douglas
 Kim Goldener
 Lorrie Waters
 Mary Elizabeth Burgess
 Matt Dawkins
 John Sherrer
 Josh Davis
 Charles Jones

GUESTS IN ATTENDANCE

Samuel Sly
 Penny Dicus

MEMBERS ABSENT

Anne Sneve
 John Foust

LEGAL COUNSEL

David Syfan

PRESS

Mari Livsey – KnowPickens
 Dan Pool – Pickens Progress

| | | |
|--|---------------------------------------|-----------------|
| AGENDA ITEM: Call Meeting to Order/Invocation/Pledge of Allegiance | PRESENTER: Mayor Kirk Raffield | |
| Mayor Raffield called the meeting to order. Mayor Raffield called on Councilmember Dr. Folsom Proctor to verify that a quorum was present. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| None | N/A | N/A |

| | | |
|--|---------------------------------------|-----------------|
| AGENDA ITEM: Adopt Agenda | PRESENTER: Mayor Kirk Raffield | |
| DISCUSSION: Requested to amend the agenda to remove the Executive Session. | | |
| CONCLUSION: | | |
| Mayor Raffield called for a motion to adopt the amended agenda. Councilmember Jim Looney made a motion to approve. Councilmember Brandon Hannah provided a second. The motion to approve 3 to 0. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Approved | N/A | N/A |

| | | |
|---|--|-----------------|
| AGENDA ITEM III: Planning & Zoning Preview | PRESENTER: Mary Elizabeth Burgess – Planning and Development Director | |
| Presentation: Planning Commission will be hearing three variance requests on the 01.28.2025 meeting. There will be two variance requests from Longhorn’s Restaurant and one variance request from a property owner. Mayor Raffield stated that we are currently accepting applications for two open Planning Commission Seats. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | N/A | N/A |

| | | |
|--|---|-----------------|
| AGENDA ITEM IV: Discussion & Consideration of the Hazard Mitigation Plan 2024-2029 | PRESENTER: John Sherrer – Fire Chief | |
| Discussion: Jasper Fire Department would like to present the completed Pickens County Hazard Mitigation Plan 2024-2029. This is a document that was developed between Pickens County and all Municipalities within the county, as well as private stakeholders. The plan identifies potential hazards and includes action items to aid in mitigating the hazards. JFD as well as many other City of Jasper departments participated in developing the document. Maintaining a current Hazard Mitigation Plan is also a requirement for grant eligibility through GEMA grant programs. | | |
| Additional information needed? ____ Yes <input checked="" type="checkbox"/> No | | |
| Advance to the regular council meeting. <input checked="" type="checkbox"/> Yes ____ No | | |
| Consent agenda <input checked="" type="checkbox"/> Yes ____ No | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Moved to Consent Agenda on 02.03.2025 | N/A | N/A |

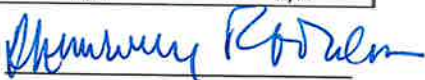
| | | |
|--|---------------------------|--|
| AGENDA ITEM V: Discussion & Consideration of Technology Needs | | PRESENTER: John Sherrer- Fire Chief |
| <p>Discussion: JFD has had multiple Mobile Data Terminals (MDT) fail over the course of the last month. These MDTs are Panasonic Toughbook units that were donated to the department from another department after they received a grant to upgrade from them. The purpose of MDTs in apparatus is to allow personnel to view the Computer Aided Dispatch (CAD) system with important call information and operate our reporting system. We were planning to start replacing the units gradually over the next several budget cycles in the same way that we replace SCBA units to avoid a large budgetary impact. Unfortunately, these devices are running older versions of Windows, and a flaw has presented itself that renders the device inoperable with no way to correct it that is financially responsible. We have had an IT specialist evaluate one of the devices and the recommendation was to replace them. We currently have a quote to purchase replacement devices to update the current inventory of MDTs in our vehicles. The quote for purchase is included in the packet. There is also an additional page at the end for a lease option as well. There is no price difference between the lease and purchase options.</p> <p>Additional information needed? _____ Yes <input checked="" type="checkbox"/> No</p> <p>Advance to the regular council meeting. <input checked="" type="checkbox"/> Yes _____ No</p> <p>Consent agenda _____ Yes <input checked="" type="checkbox"/> No</p> | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Moved to Regular Council Meeting Agenda on 02.03.2025 | N/A | N/A |

| | | |
|--|---------------------------|--|
| AGENDA ITEM VI: City Manager's Office Update | | PRESENTER: Brandon Douglas – City Manager |
| <p>Discussion:</p> <ul style="list-style-type: none"> a. Water Pollution Control Plant Update – Kim Goldener, Deputy City Manager <ul style="list-style-type: none"> • USDA – Loan has been paid, and Downtown Development Authority will be receiving the Loan Cancellation Document at their upcoming meeting on January 27, 2025. • The Main Force Project has been completed. • Clark Reeves Young has provided an expected completion date of April 17, 2025, for the Water Pollution Control Plant. b. Events Update – Kim Goldener, Deputy City Manager <ul style="list-style-type: none"> • February Council Meeting will be our first meeting where staff will present the event applications for council's approval. We currently have approximately 3-5 event applications for review at the February 3rd meeting. c. Public Works Weather Events Update – Josh Davis, Public Works Director <ul style="list-style-type: none"> • Inclement Weather events update and estimated cost of approximately \$15,200 for supplies and labor used. • City Park playground update as it pertains to removing some necessary trees in preparation for the addition playground equipment. New Playground equipment is anticipated to be installed around the second week of February. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | N/A | N/A |

| | | |
|--|---------------------------|---------------------------------------|
| AGENDA ITEM: Adjourn | | PRESENTER: Mayor Kirk Raffield |
| <p>Discussion: Mayor Raffield wanted to commend all the efforts from our community who stepped up to help with establishing a warming center. The Faith Community, Citizens, Businesses, City and County provided various items in support of these efforts.</p> <p>Conclusion: Mayor Raffield called for a motion to adjourn. Councilmember Brandon Hannah made a motion to approve. Councilmember Dr. Folsom Proctor provided a second. The motion to adjourn passed 3 to 0.</p> | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Adjourn | N/A | N/A |


 Mayor, Kirk D. Raffield




 Lorrie Waters, City Clerk
 Kimberly Goldener
 2-3-25