



City of Jasper
 200 Burnt Mountain Road
 Jasper, GA 30143
 MINUTES | REGULAR COUNCIL MEETING
 Monday, April 01, 6:00 PM

MEMBERS PRESENT
 Mayor Kirk Raffield
 Dr. Folsom C. Proctor, III
 John Foust
 Jim Looney
 Anne Sneve
 Brandon Hannah

STAFF
 Matt Dawkins
 Stacy Johnson
 Josh Davis
 Mary Elizabeth Burgess
 John Sherrer

GUESTS IN ATTENDANCE
 Pam Brierdy – Pendley Creek Brewery
 Janet Flint – Woodbridge General Store
 Levi Albertson – Youth Leadership
 Jeremy Westbrook – Youth Leadership
 Killeen Penney – 530 Indian Forest
 Juanita & Roberto Perez – 268 Hood Rd

MEMBERS ABSENT

LEGAL COUNSEL
 David Syfan

PRESS
 Mari Livsey – KnowPickens
 Angela Reinhardt – Pickens Progress

AGENDA ITEM: Call Meeting to Order/Invocation/Pledge of Allegiance		PRESENTER: Mayor Kirk Raffield
Mayor Raffield called the meeting to order and called on Councilmember Brandon Hannah to confirm a quorum was present. Mayor Raffield provided the Invocation. Councilmember Anne Sneve led the Pledge of Allegiance.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	N/A	N/A

AGENDA ITEM: Adopt Agenda		PRESENTER: Mayor Kirk Raffield
DISCUSSION: Requested to amend the agenda to add Action Item #8 Frontier Road Drainage Repairs Task Order.		
CONCLUSION: Mayor Raffield called for a motion to adopt the agenda with amendment. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Proclamations		PRESENTER: Mayor Kirk Raffield
<ul style="list-style-type: none"> ❖ Great American Cleanup 2024 ❖ Child Abuse Awareness Month – April 2024 ❖ Vietnam War Veterans Day -March 29th 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	N/A	N/A

AGENDA ITEM: Consent Agenda		PRESENTER: Mayor Kirk Raffield
Minutes Regular Council Meeting 03.04.2024 Minutes Special Called Council Meeting 03.15.2024 Minutes Special Called Council Meeting 03.22.2024		
<ol style="list-style-type: none"> 1. Approval of T. Stanco, LLC. Contract 2. Approval of Take-Home Vehicle Policy 3. Approval of Pay Scale Adjustment for Fire Marshal/Captain Position 4. Approval of Concrete Replacement Project at Fire Department 5. Approval to purchase Kubota UTV for Public Works Department 6. Approval to purchase Kubota M7060HD Tractor for Public Works Department 		
CONCLUSION: Mayor Raffield called for a motion to adopt the agenda. Councilmember Anne Sneve made a motion to approve. Councilmember Brandon Hannah provided a second. The motion to approve passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Public Hearing - Rezoning of 268 Hood Road from M-1 General Industry to C-2 General Commercial		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director
Public Hearing: Rezoning of 268 Hood Road from M-1 to C-2 General Commercial		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	N/A	N/A

AGENDA ITEM: Unfinished Business #1 Consideration & Approval alcohol license for Woodbridge General Store, LLC.		PRESENTER: Lindsey Williams – Finance Director
Discussion: Requested approval of the alcohol application for a Wine Specialty Shop as submitted by Ms. Janet Flint for Woodbridge General Store.		
Conclusion: Mayor Raffield called for a motion to approve the alcohol application for a Wine Specialty Shop for Woodbridge General Store. Councilmember Jim Looney made a motion to approve. Council Member Anne Sneve provided a second. The motion passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Unfinished Business #2 Consideration & Approval 2. Pinnacle RE Holdings, LLC Cease & Desist Appeal for 191 Interstate South Drive, Jasper, GA 30143 Joint Agreement		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director
Discussion: Pinnacle RE Holdings, LLC Cease & Desist Appeal for 191 Interstate South Drive, Jasper, GA 30143 Joint Agreement to CONTINUED until 06.03.2024 per City Attorney.		
Conclusion: Mayor Raffield called for a motion to continue this item until 06.03.2024 council meeting. Councilmember Anne Sneve made a motion to approve. Council Member Brandon Hannah provided a second. The motion passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business #1 Consideration & Approval Ordinance 2024-04 request to rezone Tax Map Parcel JA03 107 268 Hood Road from M-1 General Industry to C-2 General Commercial		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director
Discussion: Ms. Burgess recommended approval with conditions. Councilmember Jim Looney asked the applicant if they understood the required conditions and the applicant confirmed that they did.		
Conclusion: Mayor Raffield called for a motion to approve with conditions. Councilmember John Foust made a motion to approve. Council Member Anne Sneve provided a second. The motion passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business #2 Consideration & Approval to Award Bid of Pioneer Road Improvements Project to Johnson Paving, LLC		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director
Discussion: Requested bid be awarded bid to the lowest bidder – Johnson Paving, LLC. for the Pioneer Road Improvements Project.		
Conclusion: Mayor Raffield called for a motion to Award Bid to Johnson Paving, LLC. Councilmember Anne Sneve made a motion to approve. Council Member John Foust provided a second. The motion passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business #3 Consideration & Approval Jasper City Hall ADA Parking – Task Order #8 from Kimley-Horn		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director
Discussion: Improved parking spaces at City Hall to include two handicapped parking spaces with a one-way drive for ADA compliance as a part of the USDA Grant process.		
Conclusion: Mayor Raffield called for a motion to approve Kimley Horn Task Order #8. Councilmember Jim Looney made a motion to approve. Council Member Anne Sneve provided a second. The motion passed unanimously.		
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A

AGENDA ITEM: New Business #4 Consideration & Approval of Ordinance Revisions		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director
Discussion: Revisions and Modifications to the Zoning Ordinance for continued compliance with current standards of erosion, stormwater, permitted and special uses by district, design guidelines, sidewalk policy, parking and access.		
Conclusion: Mayor Raffield called for a motion to approve the Revisions and Modifications to the Zoning Ordinances. Councilmember Anne Sneve made a motion to approve. Council Member Jim Looney provided a second. The motion passed unanimously.		
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A

AGENDA ITEM: New Business #5 Consideration & Approval of FEMA Safer Grant		PRESENTER: John Sherrer – Fire Chief
Discussion: Chief Sherrer explained the purpose of this grant is to assist Fire Departments with meeting the requirements of NFPA 1710. This grant provides funding for new positions for up to three (3) years. He requested approval to apply for this grant.		
Conclusion: Mayor Raffield called for a motion to approve applying for the FEMA Safer Grant. Councilmember Jim Looney made a motion to approve. Council Member Anne Sneve provided a second. The motion passed unanimously.		
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A

AGENDA ITEM: New Business #6 Consideration & Approval of American Tank Company Maintenance Contract		PRESENTER: Kim Goldener – Interim City Manager Mayor Kirk Raffield
Discussion: Mayor stated these contracts were discussed in both the Enterprise Committee and at the Work Session. Mr. Syfan provided a clarification of the pricing differences on the different tank contracts were due to the condition and elevation of the tanks at inspection. Mr. Syfan has reviewed and approved the documents.		
Conclusion: Mayor Raffield called for a motion to approve the American Tank Company Maintenance Contracts. Councilmember Anne Sneve made a motion to approve. Council Member Dr. Folsom Proctor provided a second. The motion passed unanimously.		
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A

AGENDA ITEM: New Business		PRESENTER: Kim Goldener – Interim City Manager	
#7 Consideration & Approval of Maintenance Agreement for Doris Wigington Park with Southern Off Road Bicycle Association (SORBA)		Mayor Kirk Raffield	
<p>Discussion: Mayor Raffield stated this agreement has been discussed at the Parks and Properties Committee and at the Work Session. He explained that this agreement is a partnership between this group and the city. Mr. Hannah stated he wanted to verify that no funds were attached to this agreement. Mayor Raffield confirmed that this was a volunteer group that wanted to partner with the city for the maintenance of the bike trails at Doris Wigington Park.</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to approve the Maintenance Agreement with SORBA for Doris Wigington Park Bike Trails. Councilmember John Foust made a motion to approve. Council Member Anne Sneve provided a second. The motion passed unanimously.</p>			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: New Business		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
#8 Consideration & Approval to Proceed with Frontier Road Drainage Repair Task Order prepared by Kimley-Horn			
<p>Discussion: Ms. Burgess provided a presentation on how the current existing 36in pipe is corroded w/eroding headwalls. She stated that Kimley-Horn was asked for a Task Order for this project. This area is in the City's floodplain. She requested approval to proceed with Task Orders 1, 2, 3 for a total of \$45,600.</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to approve Kimley-Horn Task Orders for Frontier Road Drainage Repairs. Councilmember Jim Looney made a motion to approve. Council Member Dr. Folsom Proctor provided a second. The motion passed unanimously.</p>			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: Mayor's Update		PRESENTER: Mayor Kirk Raffield	
<p>Mayor Kirk Raffield announced that Brandon Douglas was the finalist for the City Manager position.</p>			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	N/A	N/A	

AGENDA ITEM: Adjourn		PRESENTER: Mayor Kirk Raffield	
<p>Discussion:</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to adjourn. Councilmember John Foust made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed unanimously.</p>			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Adjourn	N/A	N/A	



 Mayor, Kirk D. Raffield



 City Clerk, Lorie Waters

