



City of Jasper
 200 Burnt Mountain Road
 Jasper, GA 30143
 MINUTES | REGULAR COUNCIL MEETING
 Monday, June 3, 2024, 6:00 PM

MEMBERS PRESENT
 Mayor Kirk Raffield
 Folsom C. Proctor
 Anne Sneve
 Jim Looney
 Brandon Hannah

STAFF
 Brandon Douglas
 Kim Goldener
 Lorrie Waters
 Police Chief Matt Dawkins
 Fire Chief John Sherrer
 Mary Elizabeth Burgess
 Andrew Collins

GUESTS IN ATTENDANCE
 Steven Daniel
 Rodney Renner
 Marla Renner
 Ben Mock
 Jerry Phillips
 Amy Leake
 Jonathan Bend
 Monalika Patel
 Pragnesh Patel

MEMBERS ABSENT
 John Foust

LEGAL COUNSEL
 David Syfan

PRESS
 Mari Livsey – KnowPickens
 Angela Reinhardt – Pickens Progress

AGENDA ITEM: Call Meeting to Order/Invocation/Pledge of Allegiance		PRESENTER: Mayor Kirk Raffield
Mayor Raffield called the meeting to order. Mayor Raffield called on Councilmember Brandon Hannah to verify that a quorum was present. Councilmember Brandon Hannah led the Pledge of Allegiance. Mayor Raffield called on Pastor Ben Mock to provide the Invocation.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Adopt Agenda		PRESENTER: Mayor Kirk Raffield
Discussion:		
Conclusion:		
Mayor Raffield called for a motion to adopt the agenda. Councilmember Anne Sneve made a motion to approve the agenda. Councilmember Jim Looney provided a second. The motion to approve passed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Proclamations		PRESENTER: Mayor Kirk Raffield
Proclamation for Mayor’s Reading Cub – June 8, 2024 Proclamation for Vered Kleinberger Day – June 8, 2024		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Presentations		PRESENTER: Mayor Kirk Raffield
<ol style="list-style-type: none"> Educational Certification for Andrew Collins, Utilities Director – Mr. Collins received his Certified Public Manager certification from the UGA Carl Vinson Institute of Government City of Jasper’s FY2023 Audit Presentation was presented by Will Merritt on behalf of Ruston Accounting & Business Advisors. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Consent Agenda		PRESENTER: Mayor Kirk Raffield
<ol style="list-style-type: none"> Minutes from 05.02.2024 Council Work Session Meeting Minutes from 05.06.2024 Regular Council Meeting Minutes from 05.30.2024 Council Work Session Meeting Brycer (Compliance Engine Software) Lexipol and Rescue 1 Academy Agreement POAB Monthly Dues Increase 		

Conclusion: Mayor Raffield called for a motion to adopt the consent agenda. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion to approve passed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Appeal Hearing – 1. Rooster’s Market	PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
Ms. Burgess provided a history of the case to include dates and pictures of the discussions, visits and notices given. Mr. Renner, owner of Rooster’s Market, presented his case to the council. City Council has sixty (60) days to consider and respond to the appeal hearing.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Public Hearings –	PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
<ol style="list-style-type: none"> Request to Annex and Rezone Parcel 053A 092 located at 490 Liberty Lane. Rezoning of Parcel JA03 040 located at 852 Pioneer Road Rezoning of Parcel JA03 041 located on Frontier Road 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Unfinished Business 1. 1. Pinnacle RE Holdings, LLC Cease & Desist Appeal for 191 Interstate South Drive, Jasper, GA 30143 Joint Agreement to CONTINUED until 07.01.2024 per City Attorney	PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
Discussion: Pinnacle RE Holdings, LLC Cease & Desist Appeal for 191 Interstate South Drive, Jasper, GA 30143 Joint Agreement to CONTINUED until next scheduled meeting of council.		
Conclusion: Mayor Raffield called for a motion to continue this item until the next scheduled meeting. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion passed 4 to 0.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Unfinished Business 2. Consideration and Approval of the Request to Rezone 100 Darnell Road from C-2, General Commercial to MFR, Multi-Family Residential – Rainy Day Development, LLC	PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
Discussion: Applicant requested to withdraw their application.		
Conclusion: Mayor Raffield called for a motion allow applicant to withdraw their application. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. Councilmember Dr. Folsom Proctor, III recused himself. The motion passed 3 to 0.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Unfinished Business 3. Request for Modification to Ordinance No. 2021-25, PUD known as Haley Farms	PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
Discussion: Request for Modification to Ordinance No. 2021-25, PUD known as Haley Farms located on the Northwestern side of Philadelphia Road and identified as 030B 061 001 - Jackson Development Group, LLC (Residential) and Booker Investment Group (Commercial). Applicant accepts all conditions as presented.		
Conclusion: Mayor Raffield called for a motion to approve request. Councilmember Dr. Folsom Proctor, III made a motion to approve. Councilmember Brandon Hannah provided a second. The motion passed 4 to 0.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Mary Elizabeth Burgess- Planning/Development Director
1. Consideration and Approval of the Annexation of Parcel # 053A 092, 490 Liberty Lane into the City and Rezone to M-1, General Industry		
Discussion: The City of Jasper, on behalf of the Downtown Development Authority, requests to annex and rezone 490 Liberty Lane which contains the elevated water tank known as the Liberty Tank and Storage Barns.		
Conclusion: Mayor Raffield called for a motion to annex Parcel #053A 092, 490 Liberty Lane. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion passed 4 to 0. Mayor Raffield called for a motion to rezone Parcel #053A 092, 490 Liberty Lane to M-1 General Industry. Councilmember Brandon Hannah made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed 4 to 0.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Mary Elizabeth Burgess- Planning/Development Director
2. Consideration and Approval of Rezoning for Parcel #JA03 040 located at 852 Pioneer Road		
Discussion: Requested rezoning of Parcel #JA03 040 located at 852 Pioneer Road from R-1 (Low Density Residential) to M-1 (General Industry).		
Conclusion: Mayor Raffield called for a motion to approve rezoning request for Parcel #JA03 040. Councilmember Dr. Folsom Proctor III made a motion to approve. Councilmember Brandon Hannah provided a second. The motion passed 4 to 0.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Mary Elizabeth Burgess – Planning/Development Director
3. Consideration and Approval of Rezoning for Parcel #JA03 041 located on Frontier Rd		
Discussion: Requested rezoning of Parcel #JA03 041 located on Frontier Road from R-1 (Low Density Residential) to M-1 (General Industry).		
Conclusion: Mayor Raffield called for a motion to approve the rezoning request for Parcel #JA03 041. Councilmember Brandon Hannah made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed 4 to 0.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Lindsey Williams – Finance Director
4. Consideration and Approval of Alcohol License for First Mountain Package Store		
Discussion: Request for approval of Alcohol License for Applicant Monalika Patel for First Mountain Package Store which is to be located on Noah Drive, Parcel #030D 098 206.		
Conclusion: Mayor Raffield called for a motion to approve Alcohol License Application for First Mountain Package Store. Councilmember Anne Sneve made a motion to approve. Councilmember Brandon Hannah provided a second. The motion to approve passed 4 to 0.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Lindsey Williams – Finance Director
5. Consideration and Approval to add City Manager to Signature Cards		
Discussion: Staff requested to add City Manager, Brandon Douglas, to all city bank accounts as an additional signer.		
Conclusion: Mayor Raffield called for a motion to approve adding the City Manager, Brandon Douglas, to all city bank accounts as an additional signer. Councilmember Jim Lonney made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed 4 to 0.		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business	PRESENTER: Andrew Collins – Utilities Director
6. Consideration and Approval of quote from T Stanco for the Downtown Restrooms Project	

Discussion: Mr. Collins provided an update on the Downtown Restrooms Project and the need for the pad preparation, service connections, and update of sidewalk along DB Carrol Street. He requested approval of the quote from T Stanco to complete these required items prior to delivery of restrooms.

Conclusion:

Mayor Raffield called for a motion to approve the quote from T Stanco. Councilmember Jim Looney made a motion to approve. Councilmember Dr. Folsom Proctor III provided a second. The motion to approve passed 4 to 0.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business	PRESENTER: Kim Goldener – Assistant City Manager
7. Consideration and Approval of Roadway Pavement Condition Survey with Infrastructure Management Services (IMS)	

Discussion: Staff requested approval to enter into a contract with Infrastructure Management Services (IMS) for the collection and assessment of all roadways under the city's maintenance responsibilities.

Conclusion:

Mayor Raffield called for a motion to approve the contract with Infrastructure Management Services (IMS). Councilmember Jim Looney made a motion to approve. Councilmember Dr. Folsom Proctor III provided a second. The motion to approve passed 4 to 0.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business	PRESENTER: Kim Goldener – Assistant City Manager
8. Consideration and Approval of Matching Funds for the 2024 GDOT TAP Grant Award	

Discussion: Requested approval of City's 20% matching portion of the 2024 GDOT TAP Grant Award for the right of way improvements along N Main Street.

Conclusion:

Mayor Raffield called for a motion to approve the 20% matching portion of the 2024 GDOT TAP Grant Award for the right of way improvements along N Main Street. Councilmember Dr. Folsom Proctor III made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed 4 to 0.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business	PRESENTER: Brandon Douglas – City Manager
9. Consideration and Approval of Resolution No. 2024-11 for supporting the establishment of Main Street Program and for authorization to complete the necessary application online	

Discussion: Staff requested to move forward with completing the necessary application online for consideration of a Main Street Program. Current action needed is the approval of Resolution No. 2024-11 to show support of the establishment of a Main Street Program.

Conclusion:

Mayor Raffield called for a motion to approve Resolution No. 2024-11 for Supporting the Establishment of a Main Street Program and authorization to complete online application. Councilmember Dr. Folsom Proctor III made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed 4 to 0.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Executive Session	PRESENTER: Mayor Kirk Raffield
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Discussion:

Mayor Raffield called for a motion to go into Executive Session @ 7:34pm for discussion of Legal and Real Estate. Councilmember Jim Looney made a motion to go into Executive Session. Councilmember Anne Sneve provided a second. The motion passed 4 to 0.

Mayor Raffield called for a motion to end Executive Session @ 8:25pm and go back into council session. Councilmember Jim Looney made a motion and Councilmember Anne Sneve provided a second. Motion passed 4 to 0.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: New Business **PRESENTER:** Brandon Douglas – City Manager
 10. Consideration and Approval for staff to prepare mid-year budget amendments for the July meeting reflecting the development of a second fire station along 515.

Discussion:
Conclusion:
 Mayor Raffield called for a motion to approve for staff to prepare mid-year budget amendments for the July meeting reflecting the development of a second fire station along 515. Councilmember Dr. Folsom Proctor III made a motion to approve. Councilmember Brandon Hannah provided a second. The motion to approve passed 4 to 0.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Adjourn **PRESENTER:** Mayor Kirk Raffield

Discussion:
 Mayor Raffield called for a motion to adjourn.
 Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed 4 to 0.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Adjourn	N/A	N/A


 Mayor, Kirk D. Raffield


 City Clerk, Lorrie Waters



