



City of Jasper
 200 Burnt Mountain Road
 Jasper, GA 30143
 MINUTES | REGULAR COUNCIL MEETING
 Monday, July 8, 6:00 PM

MEMBERS PRESENT

Mayor Kirk Raffield
 John Foust
 Jim Looney
 Anne Sneve
 Brandon Hannah

STAFF

Brandon Douglas
 Kim Goldener
 Lorrie Waters
 Lindsey Williams
 Matt Dawkins
 Mike Davis
 John Sherrer
 Andrew Collins
 Mary Elizabeth Burgess
 Stacy Johnson

GUESTS IN ATTENDANCE

Angela Parris
 Samuel Sly
 Frank Leist
 Andy Craddock

MEMBERS ABSENT

Folsom C. Proctor

LEGAL COUNSEL

David Syfan

PRESS

Jamie King – KnowPickens
 Angela Reinhardt – Pickens Progress

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| AGENDA ITEM: Call Meeting to Order/Invocation/Pledge of Allegiance | | PRESENTER: Mayor Kirk Raffield |
| Mayor Raffield called the meeting to order. Mayor Raffield called on Councilmember Anne Sneve to confirm a quorum was present. Mayor Raffield called on Mr. Andy Craddock to provide the Invocation. Mayor Raffield called on Councilmember Brandon Hannah led the Pledge of Allegiance. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| None | N/A | N/A |

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| AGENDA ITEM: Adopt Agenda | | PRESENTER: Mayor Kirk Raffield |
| CONCLUSION: Mayor Raffield called for a motion to adopt the agenda. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion to approve passed 4 to 0. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Approved | N/A | N/A |

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| AGENDA ITEM: Recognition of Jack Dunn and April Davis | | PRESENTER: Mayor Kirk Raffield |
| Discussion: Recognized Jack Dunn and April Davis for their awards and achievements at last month's Georgia Pharmacy Association. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | N/A | N/A |

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| AGENDA ITEM: Consent Agenda | | PRESENTER: Mayor Kirk Raffield |
| <ol style="list-style-type: none"> 1. Approval of Minutes from 06.03.2024 Council Meeting 2. Approval of Minutes from 06.27.2024 Council Work Session Meeting 3. Approval of Ordinance No. 2024-14 – Rezoning of Parcel 053A 092 4. Approval of Ordinance No. 2024-15 – Third Party Inspections 5. Approval of Ordinance No. 2024-1 – GMEBS Retirement Amendment & Restatement 6. Approval of job description for the City Clerk/Human Resources Director 7. Approval of job description for the Human Resources Generalist | | |
| CONCLUSION: Mayor Raffield called for a motion to adopt the agenda. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed 4 to 0. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Approved | N/A | N/A |

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| AGENDA ITEM: Unfinished Business #1 Consideration & Approval Pinnacle RE Holdings, LLC Cease & Desist Appeal for 191 Interstate South Drive, Jasper, GA 30143 Joint Agreement to be continued until 08.05.2024 per City Attorney | | PRESENTER: Mary Elizabeth Burgess – Planning & Development Director |
| Discussion: Pinnacle RE Holdings, LLC Cease & Desist Appeal for 191 Interstate South Drive, Jasper, GA 30143 Joint Agreement to be continued until 08.05.2024 per City Attorney. | | |
| Conclusion: Mayor Raffield called for a motion to continue the item until 08.05.2024 meeting. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed 4 to 0. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Continued to 08.05.2024 meeting | N/A | N/A |

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| AGENDA ITEM: Unfinished Business #2 Discussion of Sign Code Violations' Appeal | | PRESENTER: Mary Elizabeth Burgess – Planning & Development Director |
| Discussion: Rooster's Market appeal of their sign code violation citations was discussed. The council has until the August 5 th council meeting to decide. | | |
| Conclusion: Mayor Raffield called for a motion to either uphold, overturn or continue the appeal discussion to next meeting. Councilmember Jim Looney made a motion to deny the appeal. Councilmember Brandon Hannah provided a second. The motion passed 4 to 0. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Denied Appeal | N/A | N/A |

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| AGENDA ITEM: New Business #1 Consideration and Approval of Pioneer Road Stormwater Project Change Order #1 | | PRESENTER: Mary Elizabeth Burgess – Planning & Development Director |
| Discussion: Ms. Burgess provided details on the Pioneer Road Stormwater Project. The project appeared to be creating a 1 to 1 slope on the roadway with no guard rail in place. The project was stopped and re-evaluated to include a junction box to mitigate the slope issues. | | |
| Conclusion: Mayor Raffield called for a motion for the Pioneer Road Stormwater Project Change Order #1. Councilmember Jim Looney made a motion to approve. Councilmember John Foust provided a second. The motion passed 4 to 0. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Approved | N/A | N/A |

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| AGENDA ITEM: New Business #2 Consideration and Approval of GDOT Property and Easement Purchase for the SR53 Widening Project | | PRESENTER: Kim Goldener – Assistant City Manager |
| Discussion: Staff recommended proceeding with these purchase options through GDOT, as these will help fund some roadway improvement projects involving pedestrian safety, better pavement marking, and new signage. *JA11 017 (LNP) - \$33,400.00 for 0.046 acres of ROW and 0.22 acres of permanent easement purchase. *JA12 012 (future Perrow Park, closest to intersection of S Main St and Spring St) - \$39,800.00 for .004 acres of ROW and 0.038 acres of permanent easement purchase. This figure also includes compensation for features on the property - parking spaces, trees, etc. *JA12 011 (future Perrow Park) - \$6,000 for permanent easement purchase. | | |
| Conclusion: Mayor Raffield called for a motion to adopt GDOT ROW Agreements. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed 4 to 0. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Approved | N/A | N/A |

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| AGENDA ITEM: New Business | | PRESENTER: Lindsey Williams – Finance Director | |
| #3 Consideration and Approval of Resolution No. 2024-12 for the 2024 Budget Amendments | | | |
| Discussion: Ms. Williams explained that staff have been working on preparing mid-year budget amendments to the 2024 budget. The staff's recommendation is to approve Resolution No. 2024-12 for Budget Amendments to amend the General Operating, Hotel/Motel, 2020 SPLOST, and Water Operating. One of the amendments is to include (2) new capital funds for Governmental capital projects and Enterprise capital projects. | | | |
| Conclusion: Mayor Raffield called for a motion to adopt Resolution No. 2024-12 for the 2024 Budget Amendments. Councilmember Jim Looney made a motion to approve. Councilmember John Foust provided a second. The motion passed 4 to 0. | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| Approved | N/A | N/A | |

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| AGENDA ITEM: New Business | | PRESENTER: Lindsey Williams – Finance Director | |
| #4 Consideration and Approval of Ordinance No. 2024-18 Schedule of Fees | | | |
| Discussion: Ms. William stated that staff has been discussing and reviewing an updated Schedule of Fees. Attached is Ordinance No. 2024-18 Schedule of Fees that has been revised for review. This includes moving to a tier water rate system. Rates will go into effect August 1 st if approved. | | | |
| Conclusion: Mayor Raffield called for a motion to approve Ordinance No. 2024-18 Schedule of Fees. Councilmember Anne Sneve made a motion to approve. Councilmember John Foust provided a second. The motion passed 4 to 0. | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| Approved | N/A | N/A | |

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| AGENDA ITEM: New Business | | PRESENTER: Andrew Collins – Utilities Director | |
| #5 Consideration and Approval of Ordinance No. 2024-14 Regarding Water Conservation Measures subject to City Attorney's final review and final approval. | | | |
| Discussion: Mr. Collins discussed the potential of implementing more stringent water conservation measures. The Georgia Water Stewardship Act allows for governments and water providers to implement more stringent outdoor water use schedules within their Jurisdictions. He stated that he spoke to Pickens County, and they are in agreement. | | | |
| Conclusion: Mayor Raffield called for a motion to approve the Ordinance for Water Conservation Measures pending legal review. Councilmember John Foust made a motion to approve. Councilmember Anne Sneve provided a second. Councilmember Brandon Hannah voted no. The motion passed 3 to 1. | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| Approved | N/A | N/A | |

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| AGENDA ITEM: New Business | | PRESENTER: Brandon Douglas – City Manager | |
| #6 Consideration and Approval of Ordinance No. 2024-17 to Amend the Code of Ordinances to Regulate Traffic for No thru Trucks and No Engine Braking | | | |
| Discussion: Mr. Douglas stated that staff have created a No Through Trucks Ordinance that would in effect restrict/eliminate tractor trailer traffic from traversing along City Roads. There is an exemption for State Routes and for Emergency Vehicles. The impacts are the expense for repairs to our local roads and the quality-of-life impact with respect to our residents with the unnecessary truck traffic that could select an alternate route that would lessen the impact on our residents. Coupled with the No Through Trucks Ordinance, staff had previously discussed a no engine braking ordinance. This to continue enhancing the quality of life for our residents with respect to truck traffic not utilizing the engine or "jake" braking throughout the community. | | | |
| Conclusion: Mayor Raffield called for a motion to approve Ordinance No. 2024-17. Councilmember Jim Looney made a motion to approve. Councilmember Brandon Hannah provided a second. The motion passed 4 to 0. | | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| Approved | N/A | N/A | |

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| AGENDA ITEM: New Business | | PRESENTER: Brandon Douglas – City Manager |
| #7 Consideration and Approval of Resolution No. 2024-15 | | |
| Discussion: Mr. Douglas discussed that council had approved a moratorium during the January meeting of this year to look into the licensing of alcohol for the central business district. Staff would like to request an extension of this moratorium so as to meet with the stakeholders and to determine if a recommended change is warranted. We would like to request a minimum of 60 days and could request it to end sooner if a resolution is arrived at regarding this matter. | | |
| Conclusion: Mayor Raffield called for a motion to approve Resolution No. 2024-15 for Extension of Alcohol Moratorium. Councilmember Jim Looney made a motion to approve. Councilmember John Foust provided a second. The motion passed 4 to 0. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Approved | N/A | N/A |

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| AGENDA ITEM: Committee Report Updates | | PRESENTER: Councilmembers |
| Discussion: Public Safety (Sneve & Hannah)– Police Dept. is fully staffed, and Fire Dept. will receive their BLS Medical License in August. Enterprise (Proctor & Looney) – Water Rate Increase Parks & Properties (Foust & Hannah) – Jasper City Park had bridge removed and has new signage Finance & Admin (Looney & Sneve) – Water Rate Increase and Delinquent Tax Notices mailed Development & Infrastructure (Proctor & Foust) – Pioneer Road Project completed and Veteran’s Memorial Park update | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | N/A | N/A |

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| AGENDA ITEM: Executive Session | | PRESENTER: Mayor Kirk Raffield |
| Discussion: Mayor Raffield called for a motion to go into Executive Session @ 6:50pm for discussion of Legal and Personnel. Councilmember Jim Looney made a motion to go into Executive Session. Councilmember Brandon Hannah provided a second. The motion passed 4 to 0. Mayor Raffield made a motion to end Executive Session @ 7:32pm and go back into council session. Councilmember Jimmy Looney made a motion and Councilmember John Foust provided a second. Motion passed unanimously. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Approved | N/A | N/A |

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| AGENDA ITEM: Adjourn | | PRESENTER: Mayor Kirk Raffield |
| Discussion: Mayor Raffield called for a motion to adjourn at 7:34pm. Councilmember John Foust made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve 4 to 0. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| Adjourn | N/A | N/A |


 Mayor, Kirk D. Raffield




 City Clerk, Lorrie Waters