



City of Jasper
 200 Burnt Mountain Road
 Jasper, GA 30143
 MINUTES | WORK SESSION
 Thursday, September 5, 2024, 6:00 PM

MEMBERS PRESENT

Mayor Kirk Raffield
 Folsom C. Proctor
 John Foust
 Jim Looney
 Anne Sneve
 Brandon Hannah

STAFF

Lorrie Waters
 John Sherrer
 Matt Dawkins
 Kim Goldener
 Andrew Collins
 Lindsey Williams
 Mary Elizabeth Burgess
 Elizabeth Brundige

GUESTS IN ATTENDANCE

Bill Milh
 Raymond Papp
 Samuel Sly
 Keith Haskell

MEMBERS ABSENT

LEGAL COUNSEL

David Syfan

PRESS

Mari Livsey – KnowPickens
 Angela Reinhardt – Pickens Progress

AGENDA ITEM I: Call Meeting to Order/Invocation/Pledge of Allegiance		PRESENTER: Mayor Kirk Raffield
Mayor Raffield called the meeting to order. Mayor Raffield called on Councilmember John Foust to verify that a quorum was present. Councilmember John Foust confirmed that a quorum was present.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	N/A	N/A

AGENDA ITEM II: Adopt Agenda		PRESENTER: Mayor Kirk Raffield
CONCLUSION: Mayor Raffield called for a motion to adopt the agenda. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion to approve passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM III: Planning Commission Update		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director
Discussion: Ms. Burgess provided an update from the previous Planning Commission Meeting.		
<ul style="list-style-type: none"> • Request for Variance from Tractor Supply metal accents exceeding 10% maximum allowance – Continued • Cottage Housing Special Use Permit on Grandview Road – Approved • Request for Variance for Parcel JA13 095 to eliminated paved road access – Denied • Request to Rezone Parcel JA03 035 located on Pioneer Road from C-2 to R-1 - Approved 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM IV: Department Presentations		PRESENTER: Brandon Douglas – City Manager
Discussion:		
<ul style="list-style-type: none"> a. Police Department – Chief Matt Dawkins b. Fire Department – Chief John Sherrer c. Administration & Finance – City Manager Brandon Douglas 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM V: Request for Proposal for Fire Station #14		PRESENTER: John Sherrer – Fire Chief
Discussion: Chief John Sherrer explained that he needed to pull this from the agenda due to septic issues that affect where the building is being placed and we are working to address these and plan to bring this request back before council in approximately a month.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM VI: Advertisement for Tax Millage		PRESENTER: Lindsey Williams – Finance Director
Discussion: Ms. Williams provided a timeline of when and how the tax digest is received and the decision process for the tax millage rate. Staff are requesting approval for the city to advertise for up to an 1.5 tax mil increase moving our tax millage from 5.221 to 6.721.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM VII: City Manager’s Office Updates		PRESENTER: Brandon Douglas – City Manager
Discussion of the following:		
<ul style="list-style-type: none"> a. Insurance Renewal – Staff recommend continuing with current insurance benefits. b. PTV Ordinance – No action at this time c. Alcohol Moratorium – letting the moratorium expire on 09.08.2024. d. Events – discussed revisions to the special event form 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM VIII: Executive Session		PRESENTER: Mayor Raffield
Discussion:		
Mayor Raffield called for a motion to go into Executive Session @ 7:10pm for discussion of Legal and Personnel items. Councilmember Jim Looney made a motion to go into Executive Session. Councilmember Anne Sneve provided a second. The motion passed unanimously.		
Mayor Raffield called for a motion to end Executive Session @ 8:21 and go back into council session. Councilmember Jim Looney made a motion and Councilmember Brandon Hannah provided a second. Motion passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM IX: Adjourn		PRESENTER: Mayor Kirk Raffield
Discussion:		
Conclusion: Mayor Raffield called for a motion to adjourn. Councilmember Jim Looney made a motion to approve. Councilmember Brandon Hannah provided a second. The motion to approve passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Adjourn	N/A	N/A


 Mayor, Kirk D. Raffield




 City Clerk, Lorrie Waters