



City of Jasper
 200 Burnt Mountain Road
 Jasper, GA 30143
 MINUTES | SPECIAL CALLED MEETING-WORK SESSION
 Thursday, October 24, 2024, 6:00 PM

MEMBERS PRESENT

Mayor Kirk Raffield
 Folsom C. Proctor
 John Foust
 Jim Looney
 Anne Sneve
 Brandon Hannah

STAFF

Lorrie Waters
 John Sherrer
 Matt Dawkins
 Kim Goldener
 Mary Elizabeth Burgess

GUESTS IN ATTENDANCE

Bill Miller

MEMBERS ABSENT

LEGAL COUNSEL

David Syfan via phone for executive session

PRESS

Mari Livsey – KnowPickens

AGENDA ITEM I: Call Meeting to Order/Invocation/Pledge of Allegiance		PRESENTER: Mayor Kirk Raffield
Mayor Raffield called the meeting to order. Mayor Raffield called on Councilmember Jim Looney to verify that a quorum was present. Councilmember Jim Looney confirmed that a quorum was present.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	N/A	N/A

AGENDA ITEM II: Adopt Agenda		PRESENTER: Mayor Kirk Raffield
CONCLUSION: Mayor Raffield called for a motion to adopt the agenda. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion to approve passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM III: New Business		PRESENTER: Chief Matt Dawkins
Discussion & Consideration of Purchasing 2024 Ford Police Explorer		
Discussion: Chief explained how one of the patrol units was totaled during a high-speed car chase/pit maneuver. This vehicle purchase will be replacing that vehicle.		
Consideration: Mayor Raffield called for a motion the purchase of a 2024 Ford Police Explorer as a replacement vehicle from Prater Ford for an amount not to exceed \$49,000 with proceeds to come from insurance reimbursement and up to \$15,000 from fund balance and to direct staff to adjust the 2024 budget upon final amendment. Councilmember John Foust made a motion to approve. Councilmember Jim Looney provided the second. The motion to approve passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM IV: New Business		PRESENTER: Chief John Sherrer
Discussion & Consideration of Georgia Mutual Aid Resource Pact		
Discussion: JFD would like to present a resolution to join the Georgia Mutual Aid Group (GMAG). The Georgia Mutual Aid Group is a Mutual Aid group made up of Fire Departments throughout the state. This allows Fire Chiefs to request assistance from other fire departments from across the state in order to address local needs. There is not a requirement of the departments to fill aid requests. All aspects of participation are voluntary. An example of a recent request was for water tanker apparatus to be deployed to a municipality when their water system failed, and that municipality depended solely on water supplied from the system through hydrants for fire suppression.		
Consideration: To be placed on Consent Agenda for November 4, 2024, meeting.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM V: New Business		PRESENTER: Kim Goldener – Assistant City Manager
Consideration and Approval of Conditional On-Demand Engineering Contracts		
<p>Discussion: In May of 2023, Council approved several conditional on-demand contracts with engineering firms for a period of 18 months. Those contracts end on 10-31-24. We have active work with 3 of the firms - GMC, Kimley-Horn, and Turnipseed, and therefore need to extend those conditional contracts. You have in your packets a copy of the contract for GMC, which contains the same language as the previous on-demand contracts. The only difference is that the dates have been changed to start effective 11-1-24 and run for a period of 24 months.</p> <p>a. Consideration and approval of extension with Turnipseed Engineers b. Consideration and approval of extension with Kimley-Horn & Associates c. Consideration and approval of extension with Goodwyn Mills Cawood</p> <p>Consideration: Mayor Raffield called for a motion to approve extending On-Demand Engineering Contracts with Turnipseed Engineers and Kimley – Horn & Associates and Goodwyn Mills Cawood and to authorize the Mayor to execute any necessary documents related hereto. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided the second. The motion to approve passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM VI: New Business		PRESENTER: Kim Goldener – Assistant City Manager
Consideration and Approval of Extension to Interim Financing with United Community Bank for USDA Project		
<p>Discussion: In October 2022, City Council and the Downtown Development Authority closed on interim financing for the USDA project involving the plant expansion and the relocated outfall. You'll recall that DDA's involvement in the interim financing was needed as municipal entities in Georgia have statutory debt limitations imposed regarding the amount of debt, as well as the length of short-term financing versus when the debt must be paid back. The financing agreement matures at the end of October, and we still have 3-4 months of work remaining on the project before we are able to close on the USDA loan. Darren West with United Community Bank has prepared a 6-month contract extension to cover the remaining time needed until permanent financing takes over, and we'll be presenting this same item to the DDA at their meeting on October 28th.</p> <p>Consideration: Mayor Raffield called for a motion to approve Resolution Number 2024 - 17 for the Extension of Interim Financing on the USDA Projects and to authorize the Mayor to execute any necessary documents related hereto. Councilmember Anne Sneve made a motion to approve. Councilmember Dr. Folsom Proctor provided the second. The motion to approve passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM VII: New Business		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director
Discussion of Planning Commission Update		
<p>Discussion: Ms. Mary Elizabeth Burgess provided an update to say that the previous Planning Commission Meeting had to be postponed until next month due to there being no quorum of the board present. There will be approximately six (6) public hearing items for the December 2, 2024, meeting.</p> <p>Consideration:</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM VIII: City Manager's Office Updates		PRESENTER: Brandon Douglas – City Manager
Discussion of the following:		
<ul style="list-style-type: none"> a. Cove Dredging update b. Escrow Account – Releasing funds held in escrow account with Pickens County Development Authority c. Water Tank Maintenance – Exterior Paint Maintenance on water tank located on Birch Street. d. Parade Route – Two routes with different starting and ending points 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Executive Session – Legal, Personnel and Real Estate		PRESENTER: Mayor Raffield
Discussion:		
<p>Mayor Raffield called for a motion to go into Executive Session @ 6:29 pm for discussion of Legal, Personnel and Real Estate items. Councilmember Jim Looney made a motion to go into Executive Session. Councilmember Anne Sneve provided a second. The motion passed unanimously.</p> <p>Mayor Raffield called for a motion to end Executive Session @ 7:48pm and go back into council session. Councilmember Jim Looney made a motion and Councilmember Brandon Hannah provided a second. Motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Adjourn		PRESENTER: Mayor Kirk Raffield
Discussion:		
<p>Conclusion: Mayor Raffield called for a motion to adjourn @ 7:49pm. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Adjourn	N/A	N/A



 Mayor, Kirk D. Raffield



 City Clerk, Lorrie Waters



