



**City of Jasper**  
 200 Burnt Mountain Road  
 Jasper, GA 30143  
 MINUTES | SPECIAL CALLED COUNCIL MEETING  
 Monday, December 18, 2023, 6:00 PM

**MEMBERS PRESENT**

Mayor Steve Lawrence  
 Mayor Pro Tem Kirk Raffield  
 Councilmember Jim Looney  
 Councilmember John Foust  
 Councilmember Anne Sneve  
 Councilmember Folsom C. Proctor

**STAFF**

Kim Goldener  
 Lindsey Williams

**GUESTS IN ATTENDANCE**

See Attached

**MEMBERS ABSENT**

**LEGAL COUNSEL**

David Syfan

**PRESS**

Mari Livsey – KnowPickens  
 Angela Reinhardt – Pickens Progress

<b>AGENDA ITEM:</b> Call Meeting to Order/Invocation/Pledge of Allegiance	<b>PRESENTER:</b> Mayor Lawrence
<p>Mayor Lawrence, recognizing a quorum present called the meeting to order at 6:00 PM.          Mayor Pro-Tem Kirk Raffield provided the Invocation.          Councilmember Folsom C. Proctor led the Pledge of Allegiance.</p>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
None	N/A
	<b>DEADLINE</b>
	N/A

<b>AGENDA ITEM:</b> Adopt Agenda	<b>PRESENTER:</b> Mayor Lawrence
<p><b>Result:</b> Approved  <b>Mover:</b> Councilmember Foust  <b>Second:</b> Mayor Pro Tem Raffield  <b>Ayes:</b> Councilmember Sneve, Councilmember Foust, Councilmember Proctor, Mayor Pro Tem Raffield, and Councilmember Looney</p>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
Approved	N/A
	<b>DEADLINE</b>
	N/A

<b>AGENDA ITEM:</b> New Business #1- Consideration & Approval of 2024 Operating & Capital Budget	<b>PRESENTER:</b> Kim Goldener-Interim City Manager Lindsey Williams- Finance Director
<p>Kim Goldener gave a presentation on adjustments made to the 2024 Budget since the original presentation on December 4th. The proposed cost of living wage increase was decreased from the previously proposed 5% to 3% as Council had already approved covering insurance premium increases, as well as other things that Council does for Staff throughout the year. Holiday bonuses will remain in the budget; however, will be reviewed in October 2024 and will be brought back for the Finance &amp; Admin Committee review, and possibly full council review during the November 2024 meeting. There is a change in the 2014 SPLOST that has been reduced due to an emergency storm water repair project that occurred in August of 2023. GEMA reimbursement may be available, but in order to pursue it must be taken out of Splost. Funds were moved to the capital outlay project in the General Fund. This will be an amendment to the 2023 budget. The Utility Master Plan, Hydrology Analysis, and Capital Improvements Projects will require the City to take on additional debt in order to get these projects started. Mrs. Goldener requested that the water &amp; wastewater rates be removed from the 2024 budget and discussed in a separate meeting so the customers can be notified of the rates.</p> <p><b>Conclusion:</b></p>	

**Mayor Pro Tem Raffield made a motion to approve. Councilmember Looney provided second. There was discussion on whether major purchases would be presented to Council even though approved in the budget, and Ms. Goldener agreed that Staff would bring all major purchases before Council to approval. The motion to approve passed unanimously.**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

**AGENDA ITEM: New Business** **PRESENTER: Kim Goldner- Interim City Manager**  
**#2 Consideration & Approval to adopt 2024 Calendar**

Kim Goldener presented the proposed 2024 calendar. This calendar includes regular council meetings, work sessions (as needed), planning and development meetings, downtown development meetings, and city holidays.

**Conclusion:**  
**Councilmember Sneve made a motion to approve. Councilmember Looney provided second. The motion to approve passed unanimously.**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

**AGENDA ITEM:** **PRESENTER: Lindsey Williams- Finance Director**  
**#3- Consideration & Approval to update signers to bank accounts**

Finance Director Lindsey Williams gave a presentation for the consideration and approval of Mr. Raffield, Mr. Looney, & Mrs. Goldener to be allowed signing privileges for all City of Jasper bank accounts located at United Community Bank, Community Bank of Pickens County, and Renasant Bank.

**Conclusion:**  
**Councilmember Sneve made a motion to approve. Councilmember Proctor provided second. The motion to approve passed unanimously.**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

**AGENDA ITEM: New Business** **PRESENTER: Kim Goldener- Interim City Manager**  
**#4- Consideration & Approval of Utility Development Incentives**

Kim Goldener provided a presentation on the development project located along Hwy 515 and Camp Road regarding utilities improvements that will be needed. Council had previously passed an incentives plan that provided allowances for some waiving of cost of construction fees, 8-inch water pipe would be provided by the City of Jasper for the project, and there would be an invoice allowance to offset some cost for the developers for the water main upgrades needed for this development. Council approved the total of \$150,000.00 on March 30, 2023. Since that time, as Planning & Development, the developers, and the contractor have worked through the plans, the initial prices have changed. The developer is requesting an additional amount of \$76,877.00 to cover additional legal costs, increased construction costs on final bids, land surveying, and increased engineering costs from the City of Jasper. Staff felt that some Building Permit fees could be waived to help cover this additional amount. Staff are requesting permit fees be waived for a not to exceed amount of \$76,877.00 to offset the developers' cost.

**Conclusion:**  
**Mayor Pro Tem Raffield made a motion to approve. Councilmember Procter provided second. The motion to approve Mayor Pro Tem Raffield, Councilmember Procter, Councilmember Foust, Councilmember Looney. Opposed: Councilmember Anne Sneve**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

<b>AGENDA ITEM:</b> Executive Session		<b>PRESENTER:</b> Mayor Steve Lawrence
<p>Mayor Lawrence called for a motion at 6:17 to enter into Executive Session. Councilmember Proctor made a motion. Mayor Pro Tem Raffield provided a second. The motion passed unanimously.</p> <p><b>Conclusion:</b>  <b>Mayor Pro Tem Raffield made a motion to approve. Councilmember Sneve provided second. The motion to approve passed unanimously.</b></p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
N/A	N/A	N/A

<b>AGENDA ITEM:</b> Adjourn Executive Session		<b>PRESENTER:</b> Mayor Steve Lawrence
<p>Mayor Lawrence made a motion to come out of Executive Session.</p> <p><b>Conclusion:</b>  <b>Councilmember Proctor made a motion to approve. Councilmember Sneve provided second. The motion to approve passed unanimously.</b></p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	N/A	N/A

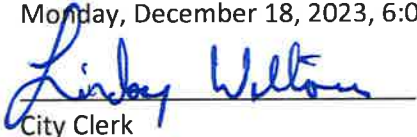
<b>AGENDA ITEM:</b> Change order to Generator for WPCP Expansion		<b>PRESENTER:</b> Mayor Steve Lawrence
<p>Mayor Lawrence presented a motion to deny the change order that was provided by contractor Reeves Young for the upsized generator for the Water Pollution Control Plant Expansion.</p> <p><b>Conclusion:</b>  <b>Mayor Pro Tem Raffield made a motion to approve. Councilmember Proctor provided second. The motion to approve passed unanimously.</b></p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	N/A	N/A

<b>AGENDA ITEM:</b> Remove Generator from WPCP		<b>PRESENTER:</b> Mayor Steve Lawrence
<p>Mayor Lawrence presented a motion to remove the generator from the scope of work for the Water Pollution Control Plant expansion project.</p> <p><b>Conclusion:</b>  <b>Councilmember Foust made a motion to approve. Mayor Pro Tem Raffield provided second. The motion to approve passed unanimously.</b></p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	N/A	N/A

<b>AGENDA ITEM:</b> Adjourn		<b>PRESENTER:</b> Mayor Steve Lawrence
<p>Mayor Lawrence adjourned the meeting.</p> <p><b>Conclusion:</b> <b>Mayor Pro Tem Raffield made a motion to adjourn. Councilmember Sneve provided a second. The motion to adjourn passed unanimously.</b></p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	N/A	N/A

  
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 Mayor

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SPECIAL CALLED COUNCIL MEETING MINUTES  
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City Clerk