



4. Knowledge of equipment operation and maintenance principles.
  5. Skill in the operation and management of a variety of equipment and vehicles.
  6. Skill in problem solving.
  7. Skill in prioritizing and planning.
  8. Skill in interpersonal relations.
  9. Skill in oral and written communication.
2. Responsibility
    - a. This position has no supervisory responsibilities.
  3. Personal Work Relationships
    - a. Contacts are typically with co-workers, other city employees, community service workers and the general public.
    - b. Contacts are typically to exchange information, resolve problems and provide services.
  4. Physical Effort and Work Environment
    - a. The work is typically performed while intermittently sitting, standing, stooping, walking, bending or crouching. The employee frequently lifts light and heavy objects, climbs ladders, uses tools and equipment requiring a high degree of dexterity, distinguishes between shades of color and utilizes the sense of smell.
    - b. The work is typically performed outdoors, sometimes in cold and inclement weather. The employee is exposed to noise, dust, dirt, grease and machinery with moving parts. The work requires the use of protective devices such as masks, goggles, gloves, etc.
  5. Guidelines
    - a. Guidelines include city and department policies and procedures, safety regulations, operation manuals, relevant state laws and traffic laws. These guidelines are generally clear and specific, but may require some interpretation in application.
  6. Complexity and Scope of Work
    - a. The work consists of related maintenance duties. Heavy traffic and inclement weather contribute to the complexity of the work.
    - b. The purpose of this position is to participate in the maintenance of streets and grounds. Successful performance contributes to safe, attractive and well-maintained city infrastructure.
  7. Minimum Qualifications
    - a. Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent.
    - b. Experience sufficient to understand the basic principles relevant to the major duties of the position, usually associated with the completion of one or two years in a similar position.
    - c. Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.

8. Supervisory Controls

- a. The Public Works Manager assigns work in terms of general instructions. The manager spot-checks completed work for compliance with instructions and established procedures, accuracy and the nature and propriety of the final results.

**E. APPROVAL SIGNATURES**

**I have read and understand the attached job description for the position of Public Works Technician with the City of Jasper.**

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Employee (print)

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Employee (signature)

Date

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Department Head (print)

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Department Head (signature)

Date

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City Manager (print)

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City Manager (signature)

Date