



**City of Jasper**  
 200 Burnt Mountain Road  
 Jasper, GA 30143  
 Phone: 706-692-9100  
 Fax: 706-692-9109

Planning and Development Department

Development Director  
 Mary Elizabeth Burgess

Building Inspector  
 Brandon Creson

Administrative Assistant  
 Emily Grant

Community Inspector  
 Ryan Ledbetter

**Temporary Sign Permit Application**

Date: \_\_\_\_\_ Amount Paid: \_\_\_\_\_

Fee: \$75.00

Name of Applicant \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Name of Business \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Physical Location of Proposed Sign \_\_\_\_\_

Name of Sign Company \_\_\_\_\_ Phone \_\_\_\_\_

Requesting permit to:    Install/Construct    Alter    Relocate    Other

Dimensions of Sign \_\_\_\_\_ Cost per Sign \_\_\_\_\_

Temporary signs cannot be larger than 10 square feet; maximum height of 4 feet and can only be displayed for 21 days. Three Temporary signs are allowed to be displayed for more than 21 consecutive days, with no more than three such 21-day periods being permitted per calendar year per tenant.

Include on separate sheets a scale color diagram of sign including proposed wording, and all measurements. Building Signs - Show where the sign is located on the building indicating dimensions of the side of the building. Property Signs - Show where the sign is being placed on the property (show all setbacks to property lines). Show a diagram indicating the mounting details. A photograph of the proposed site would be helpful, if available. Include a signed statement by the property owner about the business approval of this application if the business owner is different than property owner. Include any additional information which will help us in the approval of this permit.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_ Date \_\_\_\_\_