

City of Jasper
200 Burnt Mountain Road
Jasper, Georgia 30143
 MINUTES
 REGULAR COUNCIL MEETING
 Monday, February 7, 2022, 6:00 PM

Members Present:

Mayor Steve Lawrence-Zoom
 Anne Sneve
 Jim Looney
 Kirk Raffield
 Dr. Sonny Proctor
 John Foust

Staff:

Sonia Jammes
 Beverly Ragland
 Tara Benson
 David Hall
 Stacy Johnson
 Lindsey Williams
 Lonnie Waters

Guests in Attendance:

Guest List Attached

Members Absent:

Legal Counsel:

David

Press:

Pickens Progress
 Know Pickens
 Fetch Your News

Agenda item:	Call Meeting to Order	Presenter:	Mayor Pro Tem Raffield
---------------------	-----------------------	-------------------	------------------------

Discussion:

Mayor Pro-Tem Raffield called on Lonnie Waters to give the invocation. The Pledge of Allegiance was led by Councilmember Jim Looney. An announcement was made to the attending public that Council will be going by a set agenda. Items not on the adopted Agenda would not be up for discussion. Mayor Pro Tem announced that Mayor Lawrence is joining the meeting via Zoom due to having COVID.

Meeting was called to order at 6:00 PM.

Agenda item:	Adopt Agenda	Presenter:	Mayor Pro Tem Raffield
---------------------	--------------	-------------------	------------------------

Discussion:

Mayor Pro Tem called for a motion to adopt the agenda. Councilmember Looney made a motion to adopt the agenda to add New Business Item K – Discussion of Restroom project on North Main Street.

Conclusions:

Councilmember Sneve motioned to approve the agenda with the addition of item K and Councilmember Foust provided a second. Motion to approved passed unanimously.

Action items

None

Person responsible

Deadline

Agenda item:	Approval of Minutes	Presenter:	Chairman Jack Dunn
---------------------	---------------------	-------------------	--------------------

Discussion:

Mayor Pro Tem Raffield called for a motion to approve minutes from the January 3, 2022, Regular Council Meeting as presented.

Conclusions:

Councilmember Sneve made a motion to approve, and Councilmember Foust provided the second. Motion to approve passed unanimously.

Action items

None

Person responsible

Deadline

Agenda item:	Old Business A Resolution 2022-01 – Employee Personnel Handbook Amendment #1	Presenter:	Beverly Ragland
---------------------	--	-------------------	-----------------

Discussion:
 Finance Director Beverly Ragland provided history of handbook and how amendments were to be made. The revised handbook was approved by Council December 20, 2021. First amendment was presented January 3, 2022. Proposed amendment has been made public for fourteen days with no comment. Requests approval of Council.

Conclusions:
 Councilmember Sneve made a motion to approve as presented. Councilmember Looney provided the second. Motion to approved passed unanimously.

Action items	Person responsible	Deadline
None		

Agenda item:	New Business A Sharptop Distilling Company, LLC	Presenter:	Lindsey Williams
---------------------	--	-------------------	------------------

Discussion:
 Deputy Finance Director Lindsey Williams requested permission from Council to advertise for an alcohol license for Sharptop Distilling Company, LLC.

Conclusions:
 Councilmember Sneve made a motion to approve. Councilmember Looney provided a second. Motion to approve passed unanimously

Action items	Person responsible	Deadline
None		

Agenda item:	New Business B Culinary Getaway LLC	Presenter:	Lindsey Williams
---------------------	--	-------------------	------------------

Discussion:
 Ms. Williams requested permission from Council to advertise for an alcohol license for Culinary Getaway LLC.

Conclusions:
 Councilmember Sneve made a motion to approve. Councilmember Looney provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
None		

Agenda item:	New Business C Woodbridge Tavern LLC	Presenter:	Lindsey Williams
---------------------	---	-------------------	------------------

Discussion:
 Ms. Williams requested permission from Council to advertise for an alcohol license for Woodbridge Tavern LLC.

Conclusions:
 Councilmember Sneve made a motion to approve. Councilmember Looney provided the second. Motion to approve passed unanimously. Councilmember Sneve made a motion to have Staff not present alcohol licenses to Council until after all the prerequisite steps were complete and approval was requested for license. Councilmember Looney provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
Staff will change the ordinance to remove permission to advertise	Lindsey Williams	March 7, 2022

Action items	Person responsible	Deadline
Agenda item: New Business D Alcohol Ordinances	Presenter:	Administration Committee Lindsey Williams

Discussion:

Ms. Williams provided information on a request to sell single packaged alcoholic beverages which is currently prohibited in the current ordinance. Guidance was requested on Council's desire to allow the revision.

Conclusions:

Councilmember Sneve made a motion to allow staff to work with legal to develop changes to the current alcohol ordinance to allow single package sales and bring to Council for approval. Councilmember Looney provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
Staff is to work with Legal to develop draft ordinance for approval by Council.	Lindsey Williams	March 7, 2022

Agenda item: New Business E Ad City Manager to Bank Signature Cards	Presenter:	Lindsey Williams
---	-------------------	------------------

Discussion:

Ms. Williams requested permission from Council to add City Manager Sonia Jammes to signature cards of all bank accounts of the City of Jasper.

Conclusions:

Councilmember Sneve made the motion to approve. Councilmember Looney provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
None		

Agenda item: New Business F City of Jasper Fire Department Fee Schedule	Presenter:	Ian Norton
---	-------------------	------------

Discussion:

Fire Marshall Ian Norton presented a list of fees to be charged for services provided by Jasper Fire Department.

Conclusions:

Councilmember Sneve made the motion to approve. Councilmember Foust provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
None		

Agenda item: New Business G Certificate of Occupancy Residential Fee Schedule	Presenter:	Ian Norton
---	-------------------	------------

Discussion:

Fire Marshall Ian Norton presented a schedule of fees for obtaining a Certificate of Occupancy

Conclusions:

City attorney David Syfan suggested the maximum jail sentence be changed to 180 days to coincide with the City Charter. Councilmember Sneve made a motion to approve with changes suggested by City Attorney. Councilmember Looney provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
Staff will correct jail time to 180 days	Ian Norton	Immediately

Agenda item:	New Business H Perrow Park Purchase Sale Agreement	Presenter:	Sonia Jammes
---------------------	---	-------------------	--------------

Discussion:

City Manager Sonia Jammes presented the purchase sale agreement between the Jasper Downtown Development Authority and the City of Jasper for Perrow Park.

Conclusions:

Councilmember Foust made a motion to allow Mayor, City Manager and City Clerk to represent the City at the February 15 closing with the Downtown Development Authority for Perrow Park. Councilmember Sneve provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
None		

Agenda item:	New Business I Task Order 3 with EXP for Gennett Drive CO	Presenter:	David Hall
---------------------	--	-------------------	------------

Discussion:

Water / Waste-Water Director David Hall presented task order number three for the Gennett Drive construction project in an amount not to exceed \$25,000

Conclusions:

Councilmember Looney made the motion to approve. Councilmember Proctor provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
None		

Agenda item:	New Business J Consideration and approval of Resolution # 2022-02 Extension to Temporary Moratorium.	Presenter:	David Syfan
---------------------	--	-------------------	-------------

Discussion:

Mr. Syfan explained that Council wanted to look at provisions of the Zoning Ordinance, a comprehensive review of whether the densities in the various residential districts were appropriate and whether changes were needed to reflect what is best for the community. The result will be to make amendments to the Zoning Ordinance and go through the Zoning Ordinance amendment process of advertisement, planning commission, Public hearing as well as public hearing at council Meeting. Council will need additional time. The Resolution would extend the Moratorium for additional 90 days. From March 1st until June 1st, 2022

Conclusions:

Councilmember Anne made the motion to approve. Councilmember Looney provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
None		

Agenda item:	New Business K Bathrooms on Main Street.	Presenter:	Jim Looney
---------------------	---	-------------------	------------

Discussion:

Council debated on which committee this project needs to fall under. Council is asking to review the drawings and plans before moving forward. As well as addressing if the sign will be removed

Conclusions:

Councilmember Sneve made a motion to move this item to the retreat for further discussion. Councilmember Foust provide a second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
None		

Agenda item:	Committee Reports	Presenter:	Committee Members
---------------------	-------------------	-------------------	-------------------

Discussion:

Mayor Pro Tem Raffield called on the Development Committee, Street/Parks Committee, Administration Committee, Water/Waste-Water Committee and Police/fire Committee for their committee reports.

Conclusions:

Councilmember Proctor made a motion to hire Turnipseed to evaluate the benefit of adding a Pump station to the 136 project that currently has no Pump Station. Councilmember Foust provided a second. Motion to approve passed unanimously.

Councilmember Proctor made a motion to allow staff to obtain bids for J.L. White paving project. Councilmember Looney provided a second. Motion to approve passed unanimously.

Mayor Pro Tem made a motion to get a bid from Clark Patterson for The Jasper Fire Department on preparing Construction drawings. Councilmember Sneve made a motion to approve. Councilmember Proctor provide a second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
Contact Turnipseed about 136 project	David Hall	Not established
Solicit bids for JL White Paving	David Hall	Not established

Agenda item:	Department Reports	Presenter:	Department Heads
---------------------	--------------------	-------------------	------------------

Discussion:

Mayor Pro Tem Raffield called on Finance Director Beverly Ragland, Development Director Lonnie Waters, Chief Matt Dawkins and Chief Steve Roper to give their department reports.

Conclusions:

Department reports were presented.

Action items	Person responsible	Deadline
None		

Agenda item:	Executive Session	Presenter:	Mayor Pro Tem Raffield
---------------------	-------------------	-------------------	------------------------

Discussion:

Mayor Pro Tem Raffield called for a motion to enter Executive Session to discuss personnel.

Conclusions:

Councilmember Looney made a motion to enter executive session. Councilmember Sneve provided the second. Motion to approve passed unanimously.

Councilmember Looney made a motion to come out of executive session. Councilmember Sneve provided the second. Motion to approve passed unanimously.

Action items	Person responsible	Deadline
None		

Agenda item: Adjourn	Presenter: Mayor Pro Tem Raffield
-----------------------------	--

Discussion:

Mayor Pro Tem Raffield called for a motion to adjourn.

Conclusions:

Councilmember Looney made a motion to adjourn the meeting. Councilmember Sneve provided the second. Motion to approve passed unanimously. Mayor Pro Tem Raffield adjourned the meeting.

Action items	Person responsible	Deadline
None		

Mayor Pro Tem


City Clerk