



**City of Jasper**  
 200 Burnt Mountain Road  
 Jasper, GA 30143  
 MINUTES | WORKSESSION  
 Thursday, May 26, 2022, 6:00 PM

**MEMBERS PRESENT**

Mayor Steve Lawrence  
 Folsom Proctor, M.D.  
 Kirk Raffield  
 John Foust  
 Jim Looney

**STAFF**

Sonia Jammes  
 Tara Benson  
 Kim Goldener  
 Stacy Johnson  
 Lindsey Williams  
 John Sherrer

**GUESTS IN ATTENDANCE**

**MEMBERS ABSENT**

Anne Sneve

**PRESS**

Mari Livsey – KnowPickens  
 Dan Pool-Pickens Progress

**LEGAL COUNSEL**

<b>AGENDA ITEM:</b> Call Meeting to Order/Invocation/Pledge of Allegiance		<b>PRESENTER:</b> Mayor Steve Lawrence	
<b>DISCUSSION:</b>			
Mayor Lawrence seeing a quorum called the meeting to order. Mayor Lawrence called on Councilmember Kirk Raffield to give the invocation. Councilmember Folsom Proctor led the Pledge of Allegiance. Mayor Lawrence announced that Councilmember Anne Sneve is not in attendance.			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
None	N/A	N/A	

<b>AGENDA ITEM:</b> Adopt Agenda/Approve minutes		<b>PRESENTER:</b> Mayor Steve Lawrence	
<b>DISCUSSION:</b>			
Approve minutes from Regular Council Meeting (April 4, 2022), Work Session (April 28, 2022), and Regular Council Meeting (May 2, 2022).			
<b>CONCLUSION:</b>			
Mayor Lawrence called for a motion to adopt the agenda as presented. Councilmember Raffield made a motion to approve. Councilmember Looney provided a second. Motion to approve carried unanimously.			
Mayor Lawrence called for a motion to approve minutes from Regular Council Meeting (April 4, 2022), Work Session (April 28, 2022), and Regular Council Meeting (May 2, 2022). Councilmember Looney made a motion to approve. Councilmember Proctor provided a second. Motion carried unanimously.			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
None	N/A	N/A	

<b>Consent Agenda</b>	<b>PRESENTERS:</b> Sonia Jammes
<b>DISCUSSION:</b>	
Mayor Lawrence moved to the approval of the consent agenda, which has previously explained by City Manager, Sonia Jammes. Only one item under the consent agenda. The Approval of Revisions to the Fire Lieutenant Job Description	

<b>CONCLUSION:</b> Mayor Lawrence called for a motion to approve the consent agenda as presented. Councilmember Raffield made a motion to approve. Councilmember Proctor provide a second. Motion carried unanimously.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Revisions to the Fire Lieutenant Job Description	Sonia Jammes	N/A

<b>AGENDA ITEM:</b> Old Business #1 Downtown Restroom Re-Design & Engineering Proposal	<b>PRESENTER:</b> Kim Goldener
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**DISCUSSION:**  
 Assistant City Manager Kim Goldener reminded Mayor and council of the March 31, 2022, Work Session in which CPL provided a presentation on the conceptual drawings for the renovation of the building at the corner of DB Carroll and Main Street into a public restroom facility. After much discussion, Council and the City Manager established a small committee to work with CPL on a new conceptual plan that would be more cohesive with the downtown area. The committee (made up of Council members Jim Looney and Folsom Proctor, and Staff members Sonia Jammes and Kim Goldener) have discussed with CPL several options and have agreed that the best way to proceed is to tear down the existing building and build from the ground up. CPL has provided a new conceptual plan proposing a building with each individual stall being accessed by the outside and a small janitorial closet with plumbing chase access. Mrs. Goldener provide mayor and council with the new proposed building schematic and a model rendering. CPL has also provided a new proposal for the professional services required to prepare the necessary documents for bidding and construction based on this new plan. Mrs. Goldener requested approval for professional services proposal from CPL for the downtown restrooms project. Planning, Design & Engineering - \$49,050.00 Due Diligence (geotechnical work, cost estimates, and utility locates) - \$9,075.00, Total - \$58,125.00. Councilmember Foust inquired about the façade. Mrs. Goldener explained that the façade would represent the downtown feel, brick with some rustic wood trimmings along with a metal roof. Staff is working on the DCA rural downtown redevelopment grant program, a one-time grant for transformational downtown projects, if the city should receive an award from DCA the city would be responsible for a ten percent matching fund. The city has funds set aside by council for the matching funds.

**CONCLUSION:**  
 Mayor Lawrence called for a motion to approve as presented. Councilmember Proctor made a motion to approve. Councilmember Looney provide a second. Motion carried unanimously.

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Approval of \$58,125.00 for CPL proposal	N/A	N/A

<b>AGENDA ITEM:</b> New Business #1 Purchase of Sutphen Heavy Duty Monarch Fire Apparatus	<b>PRESENTER:</b> Sonia Jammes
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**DISCUSSION:**  
 Ms. Jammes provided information on the request to purchase a new Fire Apparatus. Chief Sherrer has indicated the need to start researching how long it will take to get a new fire engine. Ms. Jammes stated the current lead time is 25 to 27 months to manufacture a new fire apparatus, the Public Safety Committee and staff are recommending that City Council approve an order for a Sutphen Heavy Duty Monarch Pumper Fire Apparatus. The cost of the fire engine will be \$643,892.24 payable upon delivery. The price of the engine will increase 4.5% (\$28,967.53) on June 6, 2022, thus prompting the request to place the order prior to that date. In addition, there is another anticipated price increase that will take effect in October 2022. Ms. Jammes requested a minimum of thirty thousand a month out of the SPLOST disbursement. This will potentially give us the opportunity to pay cash upon delivery, this will take out any financing and interested paid. The public safety committee has discussed and given the recommendation that this be approved. Councilmember Proctor asked if the contract reached an agreeable position with Mr. Syfan. Ms. Jammes stated that the yes, the specifics have been worked out with the contract.

**CONCLUSION:**  
 Mayor Lawrence called for a motion to approve the \$643,892.24 and restrict thirty thousand per month out of SPLOST Councilmember Looney made a motion to approve. Councilmember Raffield provided a second. Motion carried

unanimously.

**ACTION ITEMS**

\$643,892.24 on delivery

**PERSON RESPONSIBLE**

City Staff

**DEADLINE**

N/A

**AGENDA ITEM: Adjourn**

**PRESENTER: Mayor Steve Lawrence**

**DISCUSSION:**

Mayor Lawrence called for a motion to adjourn.

**CONCLUSION:**

Councilmember Raffield made a motion to adjourn the meeting. Councilmember Proctor provided the second. Motion to adjourn passed unanimously. Mayor Lawrence adjourned the meeting.

**ACTION ITEMS**

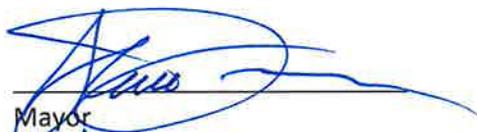
None

**PERSON RESPONSIBLE**

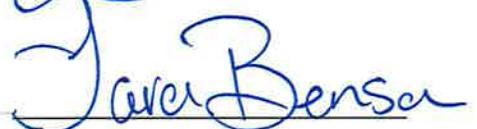
N/A

**DEADLINE**

N/A



Mayor



City Clerk